

**PLEASE FILL THE APPLICATION IN BLOCK LETTERS**

New Customer  Existing Customer  Staff



**Personal Details**

Title :  Mr  Mrs  Miss  Dr  Rev

Full Name  
[Input fields]

Embossing Name : Maximum 19 including spaces  
[Input fields]

Date of Birth : [DD][MM][YY][YY]

Nationality : [Input fields]

Gender :  Male  Female

Education Level : [Input fields]

Professional Qualification : [Input fields]

Marital Status : [Input fields]

Number of Dependents : [Input fields]

Mother's Maiden Name : [Input fields]

Language Preference :  Sinhala  Tamil  English

**Identification Details**

Resident / Non Resident of Srilanka ? : [Input fields]

Identification Documentation Number (NIC/ Passport number) : [Input fields]

If Passport, Expiry Date : [DD][MM][YY][YY]

**Address Details**

Permanent Address : [Input fields]

District : [Input fields]

Residential Address (If differs from permanent) : [Input fields]

District : [Input fields]

Years and Months in Residence : [YY][YY][MM][MM]

Office Address : [Input fields]

District : [Input fields]

Correspondence Address  
Residential Address :  Office Address :

**Residential Details**

Own resident  Rented Monthly rent : \_\_\_\_\_  
 Mortgaged  Company  Family owned

**Contact Details**

Home : [Input fields]

Mobile : [Input fields]

Office : [Input fields]

Ext : [Input fields]

Personal Email : [Input fields]

**Employment Details**

Employment Status :  Full Time  Part Time  
 Probation  Self-Employed  Unemployed  
 Retired  Housewife  Student  
Occupation Type:  Salaried  Business

Industry Type / Nature of Business :

[Input fields]  
Ex : Banking/Finance, Travel, Trading, Insurance, Medical, Government, Manufacturing, Advertising, Construction, Hotel, Telecom, Plantation.

Existing Company / Business Name :

[Input fields]

Length of Service : [YY][YY][MM][MM]

Position / Job Title / Other : [Input fields]

Basic Salary : [Input fields]

Net monthly income : [Input fields]

Fixed Allowances : [Input fields]

Other income : [Input fields]

Annual income : [Input fields]

Source of other income :  
 Earnings from Employment  Investment Income  
 Earnings from Business Interests  Deposit Interest Income

Former Employer's Name : [Input fields]

Length of Service (former employer) : [YY][YY][MM][MM]

**Financial References**

Credit Card Details

| Name of the issuer | Card number | Credit limit |
|--------------------|-------------|--------------|
|                    |             |              |

Current/savings/Fixed deposits

| Bank name | A/C no | A/C type | A/C since |
|-----------|--------|----------|-----------|
|           |        |          |           |
|           |        |          |           |

**Instructions**

**Statement**  
 Email Statements to stated Email Address

Or  
 Paper Statements to my correspondence Address

SMS Alerts required?  Yes  No

Billing Cycle  15<sup>th</sup>  Last day of the Month

**Settlement by standing order (Optional)**

Account Number : [Input fields]

Bank Name : [Input fields]

Branch Name : [Input fields]

Settlement : [Input fields] % per month (5% - 100%)

Due Date (Starting Date) : [DD][MM][YY][YY][YY][YY]

Ending Date : [DD][MM][YY][YY][YY][YY]

**Supplementary Card Personal Details**

Title :  Mr  Mrs  Miss  Dr

Full Name : [Input fields]

Mother's Maiden Name : [Input fields]

Embossing Name : Maximum 19 including spaces  
[Input fields]

Relationship with primary applicant : [Input fields]

Date of Birth : [DD][MM][YY][YY][YY][YY]

Nationality : [Input fields]

NIC Number : [Input fields]

Passport Number : [Input fields]

**Supplementary Cardholder Residential Address Details**

Supplementary card residential address identical to primary card residential address ?  Yes  No

Supplementary card residential address identical to supplementary card permanent address ?  Yes  No

If no, Address / Street Name : [Input fields]

Town / City : [Input fields]

District : [Input fields]

**Supplementary Cardholder Contact Details**

Home : [Input fields]

Mobile : [Input fields]

Office : [Input fields]

Ext : [Input fields]

Personal Email : [Input fields]

**Supplementary Cardholder Employment Details**

Occupation / Designation : [Input fields]

Company Name : [Input fields]

Company Address : [Input fields]

District : [Input fields]

Period of employment : [YY][YY][MM][MM]

Annual Income : [Input fields]

**Credit Card Balance Transfer**

Transfer other bank credit balances to my credit card ?  Yes  No

If yes, Account Number : [Input fields]

Other bank name : [Input fields]

Amount to Transfer : [Input fields]

## DECLARATION

This declaration is made to Citizens Development Business Finance PLC and governs all CDB credit card(s) (the credit card) issued in Sri Lanka by Citizens Development Business Finance PLC. By signing below; I/we declare that the information given in this application is true and correct. I/We authorize you to confirm the information given in this application from any source you may deem fit. I/We authorize my/our bankers or any other sources to release any information to you or your representatives that you may require from time to time without reference to me/us. I/We undertake to advise the CDB immediately when information already provided in the credit card application has changed in order that the CDB may hold the most current and updated information in respect of the account at all times. I/We am/are aware that the CDB may change my corresponding address if delivery cannot be made to my preference. I/We request that an account be opened for me/us and credit card(s) issued as I/we request and that you renew and replace it/them until I/we surrender my/our right to use the credit card(s) by cutting the credit card(s) in half through the magnetic strip and returning both halves to you. I/We agree that my/our credit card(s) may be only used subject to the terms and conditions of the credit cardholder agreement, ATM, PIB and other relevant account terms and conditions issued by the CDB and I/we further agree to accept and be bound by the terms and conditions of the credit cardholder agreement issued by the CDB, a copy of which will be sent to me/us with my/our credit card on approval of this application. I/We accept that the usage of the new credit card will be constructed by the CDB as acceptance of the terms and conditions by the cardholder, I/we agree that usage of the card signifies acceptance of these terms and conditions. I/we agree that the credit card will be issued subject to an internal credit verification and limits and usage of any exiting cards. I/We am/are aware that deposits or transfers to my credit card account or temporary limit increases will not increase my cash advance limit. I/We agree to be liable jointly and severally for all charges to the principal and additional card(s) issued on my/our request. I/We confirm and agree that I/we am/our responsible for reviewing upon receipt of the card statements or other notifications relating to the card and if I/we fail to do so, the CDB will not be liable to me/us for any losses incurred after the time that such information should have been discovered

I/We agree not to use the credit card overseas to purchase goods in commercial quantities and for transfer of capital out of Sri Lanka. I/We am/are aware that certain ATM machine/bank/counter restrictions may apply to usage of my credit card in Sri Lanka and overseas. I/We affirm that I/we shall surrender the credit card(s) to the CDB and settle all dues in full in the event I/we migrate or leave Sri Lanka for overseas employment. I/We agree that the CDB reserves the right to hold any funds up to the entire credit limit given if necessary.

This declaration is made to the Controller of Exchange, Sri Lanka. I/We declare that all details given by me/us on this form are true and correct and I/we undertake to use my/our International Electronic Fund Transfer Card/Credit Card(s) abroad solely within the limit authorized by the Card issuing Dealer (i.e the CDB) and affirm that the card will only be used overseas for personal expenses such as travel expenses, hotel charges, incidental expenses, medical expenses and purchase of goods for personal use. I/We will not use the credit card for payment in respect of capital transactions, and the purchase or import of goods in commercial quantities. I/We will not use the credit card to perform Foreign Currency Transactions on behalf of third parties. I/We undertake to surrender the International Electronic Fund Transfer Card/Credit Card to the relevant issuing Dealer if I/we migrate or leave Sri Lanka for employment abroad.

I/We confirm that the terms and conditions of the credit cardholder agreement issued by the CDB were explained to me/us making this application and that I/we fully understand the provisions contained in the said terms and conditions and am/are aware that such terms and conditions are available on the CDB website – www.cdb.lk and/or a copy of same can be obtained by me/us from any branch office of the CDB. I/We further agree to accept and be bound by the said terms and conditions a copy of which will be sent to me/us with my/our credit card on approval of this application.

I/We also confirm that the brochure/leaflets and the description/nature of the product/services were received by me/us and was explained to me/us at the time of me/us making this application

and that I/we fully understand the details and the nature of the product/services offered herein.

The information furnished by me/us in this application form, whether filled by me/us or by any other party at my/our request whether in my/our presence or not, was read and understood by me/us and all/any fields not completed were struck off prior to me/us placing my/our signature.

### Security type

Fixed Deposit - "I hereby authorize CDB Finance PLC, the sole discretion to set off my Fixed Deposit No..... against any sum of money due on account of the credit card facility hereby granted to me including arrears of interest, default interest and capital which may fall due from time to time."

Lease/Vehicle Mortgage Loan - "I have no objection in retaining the Certificate of Registration No..... Leased/Mortgaged under the Lease Agreement /Vehicle Mortgage Loan No..... against any sum of money due on account of the credit card facility hereby granted to me including arrears of interest, default interest and capital which may fall due from time to time."

Personal Guarantor - Fill the Guarantor Declaration Form

.....  
Primary card applicant

D D M M Y Y Y Y

.....  
Supplementary card applicant

D D M M Y Y Y Y

### CENTRAL BANK OF SRI LANKA

Declaration by the Applicant/s for Electronic Fund Transfer Cards (E.F.T.C) To:

The Controller of Exchange

(To be filled by the Applicant/s to obtain foreign exchange against Electronic Fund Transfer Card [E.F.T.C].)

I/We .....  
(Basic Cardholder/Supplementary Cardholder)

..... (Basic Cardholder/Supplementary Cardholder) declare that all details given above by me/us on this form are true and correct.

I/We here by confirm that I/we am/are aware if the conditions imposed under the provision of the foreign exchange Act, No 12 of 2017 on electronic fund transfer cards subject to which the card may be used for transactions in foreign exchange and I/we hereby undertake to abide by the said conditions.

I/We further agree to provide any information on transactions carried out by me/us in foreign exchange on the card issued to me/us as the Citizens Development Business Finance PLC may require for the purpose of Exchange Control Act. I/We also affirm that I/we undertake to surrender the EFTC/s to the Citizens Development Business Finance PLC, if I/we migrate or leave Sri Lanka for employment abroad.

I/We am/are aware that the Authorized Dealer is required to suspend availability of foreign exchange on EFTC if reasonable ground exists to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC issued to me/us.

.....  
Signature of  
the primary cardholder

D D M M Y Y Y Y

.....  
Signature of  
the secondary cardholder

D D M M Y Y Y Y

### Branch Use Only

I  
.....  
.....

(Name of the officer) have carefully examined the information together with the relevant documents submitted by .....

(Name of the Card Applicant and the Supplementary Card Applicant in case of a Supplementary Card) and have satisfied myself that the said information and documents are in conformity with Exchange Control Requirement and the internal policies of CDB.

Introducer Name : .....

Introducer code (HRIS) : .....

Branch / Division : .....

D D M M Y Y Y Y  
.....  
Signature of Branch Authorized  
Officer

CRIB Information Verified and Processed by

Name : .....

Signature : .....

Credit Card Number

Principal :  
| | | | | | | | | | | | | | | | | | | | | |

Supplementary :  
| | | | | | | | | | | | | | | | | | | | | |

Issuing Officer

Name : .....

(HRIS) : .....

Signature : .....

## Particulars Of Guarantor and Declaration Statement

Full Name: | | | | | | | | | | | | | | | | | | | | | |  
| | | | | | | | | | | | | | | | | | | | | |  
| | | | | | | | | | | | | | | | | | | | | |

Gender : Male  Female

Mailing Address: | | | | | | | | | | | | | | | | | | | | | |  
| | | | | | | | | | | | | | | | | | | | | |  
| | | | | | | | | | | | | | | | | | | | | |

Country : | | | | | | | | | | | | | | | | | | | | | |

NIC / PP Number : | | | | | | | | | | | | | | | | | | | | | |

Occupation : | | | | | | | | | | | | | | | | | | | | | |

Telephone Number : | | | | | | | | | | | | | | | | | | | | | |

Monthly Income / Business Turnover : | | | | | | | | | | | | | | | | | | | | | |

NAME OF THE APPLICANT FOR CREDIT CARD

.....  
.....

OF.....

N.I.C No .....

I ..... the undersigned Guarantor hereby jointly and severally guarantee to CDB the repayment of all monies, interest and other charges whatsoever due from the Card Holder/Joint Card Holder under the said Credit Card and to perform of all Card Holder's/Joint Card Holder's obligation. In order to give effect to the guarantee hereby created, I expressly declare and agree with the CDB;

- That the CDB shall be at liberty either in one action to sue the Card Holder/Joint Card Holder and me jointly and severally or to proceed against the Card Holder/Joint Card Holder as first instance.
- To renounce the rights to claim that the Guarantor should be excused and the Customer should be proceeded against by action in the first instance.
- To renounce all other rights and benefits to which sureties are or may by Law be entitled.
- That the Guarantor shall be liable in all respects as principle debtor to the same extent aforementioned including the liability to be sued before recourse is had against the Customer.
- That the Guarantor shall bind to pay forthwith on demand all monies which may have become due and payable under the said Credit Card whether by way of debt, interest, costs, charges or otherwise.
- That the Guarantee hereby given is a continuing guarantee and the same is irrevocable.

I do hereby declare that the information furnished above in this declaration statement and in attached annexure are true and correct. This declaration statement remains the property of Citizens Development Business Finance PLC (Company) whether the bill discounting/loan facility is granted or not, and the company reserves the right to reject the declaration statement at its sole discretion, without stating reasons thereof.

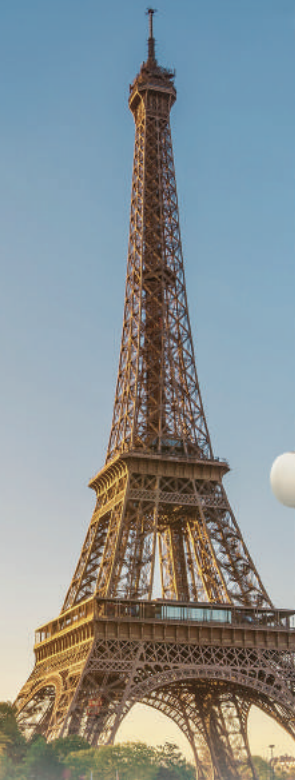
"Further I have no objection on checking my past credit information through Credit Information Bureau of Sri Lanka."

.....  
Date

.....  
Signature

# A LUXURY THAT'S ALL YOURS

## CREDIT CARD APPLICATION FORM



**CDB**  
Your Friend