

The Manager
Citizens Development Business Finance Plc.
No. 123, Orabipasha Mawatha
Colombo 10.

Dear Sir / Madam

Request for relief under Central Bank of Sri Lanka Circular No. 5 of 2020 which is a supplement of Circular No. 4 of 2020 (Relief measures to assist COVID -19 affected businesses and individuals)

I seek to avail myself of the above relief measures offered by the Central Bank of Sri Lanka for a period of months from theMarch 2020.

I seek to reschedule of my below mentioned facility and undertake to settle my arrears as at 28th February 2020/ request to capitalize the arrears as at 28th February 2020 amounting to Rs.

Facility No.	
Vehicle No.	
Make /Model	
Capital outstanding	
Arrears as at 28 th February 2020	
Arrears to be capitalized	
Arrears settled in full	
Grace period requested	
Loan classification (Performing/ Non performing)	

I irrevocably undertake to abide by the initial terms and conditions of the original contract.

Yours faithfully,

Signature :

Name :

NIC No :

Telephone No :

Address :

:

:

OFFICE USE ONLY

Consent verified by

Name

HRIS